

EL DORADO WAY CONDOMINIUM ASSOCIATION

OWNER INFORMATION FORM

WITHIN THIRTY DAYS AFTER ACQUIRING ANY INTEREST IN A UNIT AT EL DORADO WAY, THE OWNER MUST SUBMIT THIS FORM TO THE ASSOCIATION. THIS FORM MUST BE RESUBMITTED (I) WITHIN THIRTY DAYS AFTER ANY CHANGE IN ANY OF THE INFORMATION SET FORTH IN THIS FORM, OR (II) WITHIN TEN DAYS AFTER WRITTEN REQUEST BY THE ASSOCIATION FOR RESUBMISSION. SEE RULE 2.4 OF THE ASSOCIATION'S RULES AND REGULATIONS AND TEXAS PROPERTY CODE SECTION 82.117. THIS FORM MUST BE FILLED OUT FULLY AND COMPLETELY (ATTACH ADDITIONAL PAGES AS NEEDED), MUST HAVE ALL REQUIRED ATTACHMENTS ATTACHED, AND MUST BE DATED AND SIGNED. PLEASE PRINT OR TYPE (EXCEPT SIGNATURES). **MAIL OR DELIVER COMPLETED FORM WITH ATTACHMENTS TO ON-SITE MANAGER'S OFFICE.**

1. LIST EACH OWNER (as named in the "deed" per Section 7 below) – UNIT NO. : _____

NAME: _____ E-MAIL: _____

TELEPHONE - HOME: _____ WORK: _____ MOBILE: _____

DRIVER'S LICENSE - STATE: _____ NO: _____ D/O/B: _____

EMPLOYER: _____

ADDRESS: _____

NAME: _____ E-MAIL: _____

TELEPHONE - HOME: _____ WORK: _____ MOBILE: _____

DRIVER'S LICENSE - STATE: _____ NO: _____ D/O/B: _____

EMPLOYER: _____

ADDRESS: _____

2. OWNER'S MAILING ADDRESS _____ is the unit address, or _____ is as follows (unit address will be mailing address unless completed):

3. LIEN INFORMATION – list the name and address of the holder of each lien against the unit, including your mortgage company, and the loan number for each:

LIENHOLDER NAME: _____

LIENHOLDER ADDRESS: _____

TYPE OF LIEN (such as mortgage, etc.): _____ LOAN NO. _____

4. PROPERTY MANAGER (if applicable):

NAME (Company & Individual Contact): _____

ADDRESS: _____

TELEPHONE: _____ E-MAIL: _____

5. OTHER RESIDENT: The only persons other than the Owner(s) listed above who will reside at the unit are as follows (no more than 2 persons may reside in a one bedroom unit, and no more than 4 persons may reside in a two bedroom unit):

OTHER RESIDENT'S NAMES:	AGE:	RELATION TO OWNER:
_____	_____	_____
_____	_____	_____
_____	_____	_____

6. VEHICLES:

<u>YEAR</u>	<u>COLOR</u>	<u>MAKE/MODEL</u>	<u>PRIMARY OPERATOR</u>	<u>LICENSE NO.</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

7. REQUIRED ATTACHMENTS – Each of the following must be attached to this Form:

- A. true and correct copy of deed or other instrument by which owner acquired interest in unit (herein the “deed”); and
- B. fully completed, dated and signed original of Rules Acknowledgment of Owner/Tenant.

8. LEASING NOTICE: Owner intends to ___ reside in unit, or ___ lease unit. If Owner intends to lease unit, a fully completed, dated and signed Lease Approval Request form must be submitted to the Association and approved by the Board before occupancy under the lease begins (see *Rule 3* of the Association’s Rules and Regulations).

CERTIFICATION: We, the undersigned, hereby certify that each has received copies of, and agrees to abide by, the Association’s condominium declaration, bylaws, rules and regulations and all other governing documents, and all decisions and directives of the Board of Directors, and that all information contained herein and attachments hereto are true and correct.

SIGNATURE: _____ DATE: _____
 (Unit Owner or Authorized Agent)

_____ DATE: _____
 (Co-Owner, if Applicable)

FOR ASSOCIATION USE ONLY

Date Received: _____ By: _____