

EL DORADO WAY CONDOMINIUM ASSOCIATION

MODIFICATION APPROVAL REQUEST

A Modification Approval Request must be submitted to the Association, and must be approved or conditionally approved in writing by the Board of Directors before any modifications are commenced or completed. "Modifications" include any changes which affect the exterior appearance of any unit, any structural elements within a unit, or any part of any common elements, including any patio or balcony. See Rules 7.1, 7.2 and 7.3 of the Association's Rules and Regulations. THIS FORM MUST BE FILLED OUT FULLY AND COMPLETELY (ATTACH ADDITIONAL PAGES AS NEEDED), AND MUST BE DATED AND SIGNED. PLEASE PRINT OR TYPE (EXCEPT SIGNATURES). **MAIL OR DELIVER COMPLETED FORM TO ON-SITE MANAGER'S OFFICE.**

1. **APPLICANT** (Must Be An Owner):

Owner Name(s): _____ UNIT NO.: _____

Telephone - Home: _____ Work: _____ E-Mail: _____

2. **DESCRIPTION OF MODIFICATION** (attach additional pages as needed):

A. Description (describe modification, include sketch or plans and specification showing exact location and measurements (height, width and depth), and attach photo as applicable):

B. Location of Improvement(s):

___ Front of Unit	___ Patio	___ Other (describe):
___ Back of Unit	___ Carport	_____
___ Side of Unit	___ Roof	_____
___ Balcony	___ Common Area	_____

C. Materials (describe all materials necessary for proposed improvement and method of support/anchorage for patio or balcony):

Color(s): _____
Lumber Type: _____
Screen Type: _____
Pipe: _____
Fence Type: _____
Other: _____

Stain Color(s): _____
Brick Type: _____
Fence Type: _____
Electrical: _____
Dimensions: _____

D. Contractors (state name, address, telephone number and e-mail address of all contractors who will perform any of the work, and general description of work each will perform):

ATTACH A COMPLETE SET OF PLANS AND SPECIFICATIONS, IF APPLICABLE.

3. Applicant hereby certifies, agrees and acknowledges that:

- A. The performance of the work will not jeopardize the safety, soundness or structural integrity of the Unit, building or any Common Elements.
- B. A copy of all construction documents, if applicable, are attached or will be provided upon request.
- C. Upon not less than 24 hours notice, verbal or written, applicant will provide the Board and/or its agents (including management company personnel) access to the unit during and upon completion of any work to the extent necessary to confirm proper performance and completion of the work.
- D. All work will be performed in strict compliance with the approval or conditional approval applicable to the work, and all applicable laws, codes, ordinances standards and manufacturers recommendations.
- E. Unless otherwise approved by the Association, all work must be commenced within 45 days and completed within 90 days after the date approved.
- F. Applicant hereby releases and agrees to fully indemnify and hold the Association harmless from any and all liability, claim, suit, action, loss, damage or obligation (including the cost of defense or settlement, with attorneys fees) relating directly or indirectly to any approval or conditional approval of or performance of the work.

SIGNATURE: _____ DATE: _____

FOR ASSOCIATION USE ONLY

REVIEWER'S RECOMMENDATIONS: _____

_____ Initials: _____ Dated Accepted: ____/____/____

BOARD OF DIRECTORS' DISPOSITION:

Date Received	Approved	Approved as Noted	Not Approved	Date of Notice to Applicant

REMARKS:

By: _____ Date: _____
