El Dorado Way Condominium Association

Maintenance Request Form

Dear Management,

Please address the following maintenance request(s):

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Please submit this Maintenance Request form to the on-site Manager or place it in the drop slot on the front door of the Clubhouse. The on-site Manager will contact you with the time and date the repair(s) will be scheduled (assuming the repair is the responsibility of the Association). Please print clearly and sign below.

Name: _____ Unit #:_____

Home/Cell Phone: _____ Work Phone:_____

Email: _____

_____ _____

Owner/Tenant Signature Date

Thank you,

Management